

Instructions for adding logo

Please ensure you have downloaded the file to your computer prior to adding the logo.

Open the file using Adobe Acrobat Reader DC

1 Click in the area where your logo will be placed.

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2 A window will open for you to select the logo you will use. Either a .jpg or .png file type is accepted.

Once you browse to the file, select and click "OK"
Older versions of Adobe Acrobat Reader may require using a PDF logo file.

NOTE To download the newest FREE version of Adobe Reader click on this link or copy and paste into your web browser.

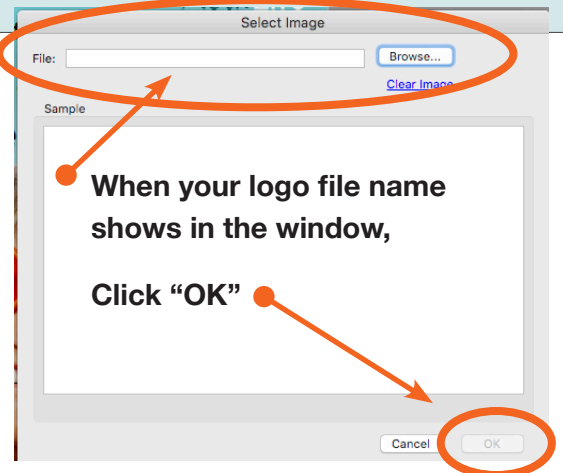
<https://get.adobe.com/reader/>

Some versions of Adobe Reader will show a blue background in the fillable area, the blue will not print.

3 Select "File, Save As" and save the file with a new file name.



2



Instruction for Printing

The flyers are printed on standard 8.5x11 paper.